



PATIENT GUIDELINES

BELOW ARE THE GUIDELINES THAT ALL PATIENTS MUST FOLLOW TO KEEP EVERYONE SAFE

BEFORE YOUR APPOINTMENT

- When calling the office to schedule an appointment, all patients will be required to complete an over-the-phone COVID-19 screening questionnaire.
- Updated and most recent information will be needed for your visit:
 1. Driver's License or Photo Identification
 2. Insurance Card(s)
 3. Medical Forms

ON THE DAY OF YOUR APPOINTMENT

- Do not bring any food or beverages to your appointment.
- Please come alone to your visit. If a caregiver must accompany you inside the building, only one will be allowed. If it is not essential for them to accompany you inside the building, then they must remain in their vehicle.
- Once you arrive in the parking lot, you must remain in your vehicle. Please call the office at **678-625-3937** to let us know that you have arrived. During the call, you **MUST** complete the COVID-19 screening questionnaire again. **NO EXCEPTIONS!**
- After completion of the questionnaire, you will be given permission to enter the building.
- Please limit your personal items to keys, cell phone and wallet.
- You must arrive wearing a face mask. Your face mask must always be worn throughout the visit. If you do not have a mask, one will be provided for you for a minimal fee of \$3.00.
- At the door, you will be greeted by a member of the office staff so that your temperature can be taken. Any patient that has a temperature reading of 99.5 or higher will not be seen for their visit and their appointment will be cancelled.
- Upon entry into the office, you will be required to cleanse your hands. You have the choice to either use hand sanitizer or wash your hands with soap & water in the restroom.
- After entry, you must always maintain a social distance of 6 feet. This will be strictly enforced.
- Before exiting, payment must be rendered. We are now a CASHLESS facility. Our checkout process can either be completed by using one of the following methods of payment: Credit Card, Apple Pay, Google Pay, Samsung Pay or Online at www.drandreawashington.com.



OFFICE STAFF GUIDELINES

*BELOW ARE THE GUIDELINES THAT ALL OFFICE STAFF AT SPECTACULAR EYECARE MUST FOLLOW TO
KEEP EVERYONE SAFE*

UPON ENTRY

- Temperature checks will be done on all staff members.

OFFICE SANITATION

- The office has been treated with a long-lasting viricidal, fungicidal, bactericidal treatment.
- The office will be sanitized throughout the day with CDC approved cleaning products.

THROUGHOUT THE OFFICE

- Social distancing of 6 feet will be maintained and strictly enforced.
- The number of patients allowed in the facility has been significantly reduce. No more than 8 people (including office staff) will be allowed in the facility at one time.
- Patients will only be seen by appointments only. No walk-ins will be accepted.
- Countertop plexiglass shields have been installed in the following areas: check-in, check-out, and optical area.
- All employees are required to wear face masks, gloves, goggles and/or face shields.
- All writing utensils will be sanitized before and after each use.

EXAM ROOMS

- Exam chairs and equipment will be wiped down and sanitized before and after each patient.

OPTICAL AREA

- All patients that try on frames will be required to wear gloves.
- Frames will be sanitized before and after being worn during the selection process.